

Intake round now open for new VASS Signatory applications

Dear Member

Please be advised that VicRoads has opened an intake round for applicants wanting to be considered eligible for authorisation as a VASS Signatory. New applications will be accepted until 31 December 2022.

Application details and the application form can be found on the VicRoads website through the following link, under the heading "How to apply to become a VASS Signatory":

<https://www.vicroads.vic.gov.au/registration/modify-or-build-a-vehicle/vehicle-assessment-signatory-scheme-approval-certificate>

Are you eligible for authorisation as a VASS Signatory?

Before you proceed applying for authorisation as a VASS Signatory, you need to consider the following:

- Applicants must have the required qualifications and experience to be considered eligible for authorisation as a VASS Signatory.
- A criminal record may affect your ability to be authorised as a VASS Signatory. Applicants will be required to present a valid original [National Police Check \(External link\)](#) if they are invited to an interview during the application process.
- Interstate residents are not eligible for authorisation as a VASS Signatory in Victoria.
- VASS Signatories must hold the required insurance policies as a condition of their authorisation.

Required qualifications and experience

To be considered eligible for authorisation as a VASS Signatory, all applicants must:

- hold a four-year bachelor's degree or higher in mechanical or automotive engineering or other relevant discipline from an accredited Australian Institution or an equivalent qualification that has been assessed as satisfying the requirements for recognition as a Professional Engineer in Australia; and
- have a minimum of five years post graduate experience, within the last seven years, working as an engineer in the automotive or an automotive related industry.

Professional insurance

Applicants must be aware that VASS Signatories are required to hold:

- A valid Professional Indemnity insurance policy for an amount of \$5m, with the cover to be maintained for a runoff period of six years upon leaving or being removed from the Vehicle Assessment Signatory Scheme (VASS).
- A valid Public Liability insurance policy for an amount of \$10m.

What does recognised as a Professional Engineer mean?

Applicants wishing to apply for authorisation as a VASS Signatory must be eligible for registration as a Professional or Chartered Engineer in Victoria under the Professional Engineers Registration Act 2019 (PER Act).

Application information and application form

For more information and to apply to become a VASS Signatory refer to the VASS Application Information form [HERE](#)

Should you require support or advice on the VASS Signatory application process please contact VicRoads on 1300 309 571 during normal business hours, or via email to vscinfo@roads.vic.gov.au.

Dr Imogen Read

Lead, Strategy and Policy